Diabetic Nurse Educator

JOB DESCRIPTION

Position Title: Diabetic Nurse Educator
Exemption Status: Exempt

Job Classification: Job Code:

Department: Clinic

Reports to: Clinical Care Manager

Last Update: November 12, 2013

Job Summary
Perform professional nursing, consultation, and educational services for persons with diabetes, and provides community health education. Develop curriculum on health, including research and production and act as a health care consultant by providing information on the management of diabetes for patients of all ages from infancy to geriatrics.

Essential Functions
- Promote the mission, vision, and values of the organization
- Provide education related to diabetes and the disease process; medication, diet and nutritional monitoring; foot care, prevention and care of complications; blood glucose monitoring and the techniques of self-monitoring and injection
- Develop and implement educational programs for diabetic staff, patients, and families
- Advise patients as to long-term complications
- Provide clinical resources and consultation to staff and physicians
- Assist patients in monitoring blood glucose for the purpose of medication control and adjustment for both insulin and non-insulin dependent diabetics
- Assess, monitor and implement treatment plans for patients at various stages of the disease. The focus is on prevention of complications and management of stable diabetes
- Provide ongoing assessment and recommendations to the treatment team and patient/family for adjustments in the plan of care as required
- Document assessments, interventions and plans including recommendations and goals, progress notes and discharge summaries
- Coordinate community outreach education classes to include the schools

Non-Essential Functions
- Perform other duties as assigned

Professional Requirements
- Adhere to dress code, appearance is neat and clean.
- Complete annual education requirements.
- Maintain patient confidentiality at all times.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
• Represent the organization in a positive and professional manner at all times.
• Comply with all organizational policies and standards regarding ethical business practices.
• Communicate the mission, ethics and goals of the organization.
• Participate in performance improvement and continuous quality improvement activities.
• Attend regular staff meetings and in-services.

Qualifications
• Current registered nurse licensure in the state of New Mexico
• Current Basic Life Support (BLS) certification or must be obtained within thirty (30) days of hire
• A minimum of two years’ experience in healthcare setting, preferably in diabetes prevention or health education program
• Bachelor’s Degree in Nursing preferred
• Certified Diabetes Educator (CDE) or the ability to obtain certificate within two years of employment
• Bilingual preferred

Knowledge, Skills, and Abilities
• Knowledge of diabetic education services
• Strong organizational and interpersonal skills
• Ability to determine appropriate course of action in more complex situations
• Ability to work independently, exercise creativity, be attentive to detail, and maintain a positive attitude
• Ability to manage multiple and simultaneous responsibilities and to prioritize scheduling of work
• Ability to maintain confidentiality of all medical, financial, and legal information
• Ability to complete work assignments accurately and in a timely manner
• Ability to communicate effectively, both orally and in writing
• Ability to handle difficult situations involving patients, physicians, or others in a professional manner

Physical Requirements and Environmental Conditions
• Working irregular hours including call hours
• Physically demanding, high-stress environment
• Exposure to blood and body fluids, communicable diseases, chemicals, radiation, and repetitive motions
• Pushing and pulling heavy objects
• Full range of body motion including handling and lifting patients
• Position requires light to moderate work with 50 pounds maximum weight to lift and carry.
• Position requires reaching, bending, stooping, and handling objects with hands and/or fingers, talking and/or hearing, and seeing.

General Sign-off
The employee is expected to adhere to all agency policies and to act as a role model in adherence to agency policies.

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities.

I have read, understood and had the opportunity to ask questions regarding this position description.

_________________________________________   _________________
Employee's Signature    Date